Hotel room inspection

Hotel room inspection checklist

Site _____ Asset or area _____ Inspected by _____ Date _____

Item	Pass	Fail	N/A	Notes
Entry and safety				
Door closes and latches on its own				
Lock, deadbolt and security latch work				
Peephole clear				
Smoke alarm tested and working				
Exit diagram posted on the door				
Bedroom				
Bed made, linens clean, no stains or hair				
Mattress and box spring checked, no signs of bed bugs				
Furniture stable, drawers work				
Lamps and outlets working				
TV and remote working				
Curtains open and close, blackout intact				
Bathroom				
Toilet flushes and does not run				
Sink and tub drain quickly				
Hot water reaches the tap				
No leaks under sink or around toilet				
Grout and caulk clean, no mold				
Towels and amenities stocked				
Heating, cooling and windows				
HVAC heats and cools, no noise				
Filter clean				
Windows lock, screens intact				
Overall				
Floors and carpet clean, no damage				
Walls and ceilings clean, no water stains				
Room smells clean				

Signature: _____ Run this checklist on a phone with Dovient Lite: dovient.com/lite